

## **BURSARIES FOR COURSES GUIDELINES**

These guidelines are for information for members applying for funds for courses from Cumberland NC. They should be used by the Committee in deciding whether and how much to contribute to payments for courses being undertaken by Club members.

### **COURSES WHERE MEMBER WILL RECEIVE FUTURE PAYMENT**

If an applicant will have the opportunity to be paid for services upon completion of the course e.g. umpiring, coaching then the following guidance would apply:

- If the cost of the course is under £50 the Club will contribute half
- If the cost of the course is over £50 the Club will contribute 1/3 and assist the applicant to apply for bursaries from other organisations for the remainder.
  - If bursaries from other organisations are not available the Club will consider negotiating with the applicant to reimburse the coach the 2/3 cost via coaching payments following completion or during the course.
  - We will fund a minimum of £25 and up to a maximum of £250 contribution per course per person

### **COURSES PURELY FOR BENEFIT OF THE CLUB**

If an applicant is attending a course that is purely for the benefit of the club and would not have the opportunity to benefit financially from attending the course then the Club will pay the full amount. The Club will only send volunteers on Club related courses that are under £35. If members of the Club wish to attend a course over this amount, the member will be expected to pay the excess amount, except in exceptional circumstances at the discretion of the Committee.

### **CONDITIONS FOR CONSIDERATION**

All contributions from the Club will only be made to active volunteers within the Club who are committed to continue volunteering for the club following completion of the course.



## Bursary Application Form

### PERSONAL DETAILS

Name: ..... Affiliation No: .....

Address: .....

.....

Date of Birth: ..... Mobile No: .....

### COURSE DETAILS

Course Name: ..... Date: .....

Venue: .....

Organisation: .....

Cheque payable to whom: .....

Cost: ..... Date cheque required: .....

### BURSARIES FROM OTHER ORGANISATIONS

Is a bursary available from another organisation yes / no

If yes, which organisation? .....

How much will this organisation fund of the course? .....

Have you applied for the bursary? yes / no

Has the organisation confirmed your bursary? yes / no

### PERSONAL CONTRIBUTION

How much is your contribution to the course? .....

I confirm that all of the above is true to the best of my knowledge, that I will be with the Club for the next 9 months or more and that I am committed to volunteering within the Club for the foreseeable future.

Signed: ..... Date: .....

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### OFFICE USE

Application Accepted yes / no

Bursary Amount awarded: £

Notes: